



School Administrators Information Session

All Ethnic and Community Language Schools are **invited** to register **one person to attend our**

TERM 2 INFORMATION SESSION - GOVERNANCE, ADMINISTRATION & POLICIES

Topics to be covered at this workshop will include:

- Workshopping ES01 Child Safe Environments Policy
- Workshopping ES02 Risk Management Policy
- Workshopping ES09 Supervision of Students Policy
- 2018 School Census
- School responsibilities as outlined in funding agreements including personnel compliance and reporting
- Budgeting for your school
- Marketing and fundraising ideas
- General ESASA update
- Your Questions and Answers session (*email to Darryl your questions by Monday 21st May*)

Presenters: ESASA Executive Officer – Darryl Buchanan
ESASA Policy Officer – Kate Quane

Venue: Conference Room
School of Languages
255 Torrens Rd, West Croydon, SA 5008

Date: Thursday 24th May 2018

Time: 6.00pm (SHARP) - 8.00 pm

Fee: No Cost (light refreshments will be provided)

Please register by **Monday 21st May 2018** via Eventbrite:

<https://www.eventbrite.com.au/e/school-administrators-information-session-governance-administration-and-policies-tickets-45884226958>