



The Ethnic Schools Association of South Australia Inc.

TEACHER PROFILE

Please read explanatory notes to assist you with this form

AUTHORITY name		Reference	E
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Family name		Given name [s]	
Other names (if known by any other name eg Australian name)			

Date of Birth		Male	Female
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Contact Address			
Suburb		Postcode	

Phone		Email	
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Language taught:

- Are you a native speaker of this language? _____
- Number of years you have taught in an ethnic school: _____
- What is the highest level of education you have completed? *Please tick*

Primary	Secondary	Tertiary
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4. Please list all Tertiary studies you have completed or are currently enrolled in:

Qualifications	Area of Specialisation	Name of Awarding Institution	Country	Length of Course	Year of Award

5. Have you completed the Ethnic Schools Board Accreditation Course? _____



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6. In the Ethnic School, do you teach in the
1. Primary levels(list level/s) _____
 2. Secondary levels (list level/s) _____
 3. Other levels(list level/s) _____

7. Have you ever been registered with the Teachers Registration Board of SA (TRB)?

7.1 Are you **currently** registered with the TRB? _____

If yes, please provide a copy of the most recent TRB Certificate you hold if you have not already done so.

8. Do you receive a salary for your work in an Ethnic School?

If yes, how much per annum? _____

9. Have you undergone Criminal History Screening in the last 3 years?

If yes, a) through an ethnic school? documentation not required _____

b) through another organisation? please provide a certified and copied letter of clearance if you have not already done so _____

10. Have you undergone Reporting Abuse & Neglect (Mandatory Notification) Training?

If yes, a) through an ethnic school? documentation not required _____

b) through another organisation? please provide a certified and copied letter of clearance if you have not already done so _____

Teacher's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

Please note: Government Legislation requires all personnel working directly or in close proximity with children under 18 or have access to children's records in Ethnic Schools to undertake criminal history record checks. Current legislation requires screenings to occur every three years.



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TEACHER PROFILE EXPLANATORY NOTES

Q *Why have a Teacher Profile Form?*

A The teacher profile form provides details which help develop a professional profile of each teacher in the ethnic schools system enabling ESASA to acquire a composite picture of teachers teaching in ethnic schools in South Australia

Q *Is it compulsory to fill out a Teacher Profile Form?*

A Yes. All teachers in ethnic schools must fill out a Teacher Profile Form when they begin teaching in an ethnic school. It is part of the compliance requirements for each Ethnic School Authority.

Q *What is an Ethnic School Authority?*

A An Ethnic School Authority is a management committee elected by a community to manage the ethnic school/s. The management committee must include representation from parents and teachers.

Q *What is the Authority Reference No?*

A This is the number given to the Authority. It is used to quickly identify each ethnic school. It is preceded by the letter 'E' .

Q *What is an Accreditation Course?*

A The Ethnic Schools Authority Accreditation Course provides information about language teaching within an Australian context. The Course involves attendance at eight 3 hour sessions and is conducted in English. It deals with matters like Classroom Management, Language Teaching Methodology and Catering for Learner Differences. There are practical and theoretical sessions run in workshop style. Strategies are employed to enhance effective participation of teachers from diverse cultural and linguistic backgrounds.

Q *When is the Course held?*

A Each year courses are offered in a variety of ways, eg:

- an intensive course held over 4 weekdays or on weekends
- an extended course eg evening sessions over a period of four weeks
- a combination of both.

They are arranged to suit the needs of busy teachers.

Q *Once you have attended the Course is that all that is required?*

A In addition to attendance and full participation at the Course teachers are required to complete a half day observation visit to a language program in a government or non-government school. Details of how to arrange this are provided during the Accreditation Course. Upon successful completion of the Course teachers receive a Certificate of Accreditation.

Q *Does the Accreditation Course Certificate allow you to teach in any government or non-government school in South Australia?*



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A No. The Course enables you to teach in registered ethnic schools in South Australia. Teachers in government and non-government schools are required to attend a full University Teacher Training Course (3-4 years full time study).

Q *How soon do you have to do the Course?*

A From the time you fill out the **Teacher Profile Form** when you first start teaching in an ethnic school, you have two years to complete the Ethnic Schools Association Accreditation Course. It is recommended that you undertake the Course as soon as possible as feedback from Course participants has revealed its usefulness for **all** teachers and especially for teachers new to teaching in the sector.

Q *Does every teacher in an ethnic school need to do the Course?*

A No. The following teachers do not need to attend the Accreditation Course:

- Teachers who hold Full Registration or Provisional Registration with the Teachers Registration Board of SA. In this case **a copy of the certificate of registration must be forwarded with the Form**. Teachers will be considered as “unaccredited” until this occurs.
- Teachers who are over 55 years of age and have taught for a period of more than five years in South Australian ethnic schools.
- Teachers who are currently teaching at a tertiary level in a language related field.

However the Course is open to these teachers should they wish to attend.

Q *What is a Salary*

A A salary is an amount that is relied on or expected as a source of income on a regular basis.

Q *Why do I need to declare any salary for the work in an ethnic school*

A This information is required as the cost for criminal record checks which are required for all people working with children in South Australia differs for volunteers and salaried employees.

Q *Who has to undertake a Criminal History Screening?*

A Personnel working directly or in close proximity with children under 18 or have access to children’s records in an ethnic school

Q *How often does a screening need to be done?*

A Every three years but is subject to legislative changes

Q *Where do I send my Teacher Profile Form?*

A To **The Ethnic Schools Association of SA Inc**

By post 255 Torrens Road WEST CROYDON SA 5008

Or email DECD.ESA@@sa.gov.au

Q *Is this information confidential?*

A Yes